



# Carlson Building Maintenance

**PTO Form**

**09-05-2024**

## PTO Form

Employee name: Juan-Cortes

Employee number: 14607

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 09-01-2024 To: 09-07-2024

Number of hours 40.0

## Manager Approval

Approval

Comments:

Manager Signature

Date

09-05-2024