

Carlson Building Maintenance

PTO Form 05-19-2025

| | | PTO Form | | | |
|-------------------------|--------------|------------------|-----|------------|--|
| | | _ | | | |
| Employee name: | | Jenny-Yumbulema | | | |
| Employee number: | | 14560 | | | |
| Department: | | Service | | | |
| Manager: | | Pedro Amaro | | | |
| Dates of absence: | From: | 05-18-2025 | To: | 05-19-2025 | |
| Number of hours | 7.0 | | | | |
| | \mathbf{N} | Ianager Approval | | | |
| ☑ Approval | | | | | |
| Comments: | | | | | |
| this EE request for thi | s PTO | | | | |
| | | | | | |
| | | | | 05-19-2025 | |
| Manager Signature | | | Da | te | |