



Carlson Building Maintenance

PTO Form

06-30-2025

PTO Form

Employee name: Ronaldo-De Paz Calate

Employee number: 14548

Department: Service

Manager: Bob Kay

Dates of absence: From: 06-06-2025 To: 06-12-2025

Number of hours 33.25

Manager Approval

☒ Approval

Comments:

Was not on PS schedule, sent e-mail to Skylar and Abby. Let me know if it is approved.

A handwritten signature in black ink, appearing to read 'Bob Kay', written over a horizontal line.

Manager Signature

06-30-2025

Date