



Carlson Building Maintenance

PTO Form

11-16-2025

PTO Form

Employee name: Miguel -Hernández

Employee number: 14516

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 11-09-2025 To: 11-15-2025

Number of hours 26.0

Manager Approval

☒ Approval

Comments:

He is one of the employees who was laid off. Thanks

Manager Signature

11-16-2025

Date