



# Carlson Building Maintenance

**PTO Form**

**10-22-2024**

## PTO Form

Employee name: Lizeth -Ayala

Employee number: 14440

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 10-20-2024 To: 10-26-2024

Number of hours 35.0

## Manager Approval

Approval

Comments:

Manager Signature

10-22-2024

Date