

Carlson Building Maintenance

PTO Form

11-18-2025

PTO Form

Employee name: Nora Rivera

Employee number: 14428

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 11-20-2025 To: 11-21-2025

Number of hours 5.0

Manager Approval

☒ Approval

Comments:



Manager Signature

Date

11-18-2025