

Manager Signature

Carlson Building Maintenance

Date

PTO Form 10-30-2025

		PTO Form		
Employee nome:		1.	orge -Polo	
Employee name:	Jorge -Polo			
Employee number:	14357			
Department:	Service			
Manager:	Pedro Amaro			
Dates of absence:	From:	10-23-2025	To:	10-28-2025
Number of hours	32.0			
	M	lanager Approval		
☑ Approval				
Comments: this EE request it for t	his PTO			
				10-30-2025