



Carlson Building Maintenance

PTO Form

04-01-2024

PTO Form

Employee name: Jorge -Polo

Employee number: 14357

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 03-31-2024 To: 04-07-2024

Number of hours 40.0

Manager Approval

Approval

Comments:
this EE request for this PTO



Manager Signature

Date **04-01-2024**