



# Carlson Building Maintenance

**PTO Form**

**05-19-2024**

## PTO Form

Employee name: Jose -Aguilar

Employee number: 14323

Department: Service

Manager: Lino Huerta

Dates of absence: From: 05-15-2024 To: 05-21-2024

Number of hours 40.0

## Manager Approval

Approval

Comments:

He requested this days for PTO

Manager Signature

05-19-2024

Date