



# Carlson Building Maintenance

**PTO Form**

**02-24-2025**

## PTO Form

Employee name: Gonzalo-Baxin

Employee number: 14276

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 02-23-2025 To: 03-01-2025

Number of hours 30.0

## Manager Approval

Approval

Comments:

Manager Signature

02-24-2025

Date