



# Carlson Building Maintenance

**PTO Form**

**10-24-2024**

## PTO Form

Employee name: Edwin-Juarez

Employee number: 14261

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 11-15-2024 To: 11-17-2024

Number of hours 15.0

## Manager Approval

Approval

Comments:

Manager Signature

10-24-2024

Date