



# Carlson Building Maintenance

**PTO Form**

**12-19-2024**

## PTO Form

Employee name: Hilda-Vega

Employee number: 14208

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 12-22-2024 To: 12-23-2024

Number of hours 6.0

## Manager Approval

Approval

Comments:

Manager Signature

12-19-2024

Date