



# Carlson Building Maintenance

**PTO Form**

**11-14-2024**

## PTO Form

Employee name: Fernando -Madera

Employee number: 13927

Department: Service

Manager: Lino Huerta

Dates of absence: From: 11-17-2024 To: 11-23-2024

Number of hours 38.0

## Manager Approval

Approval

Comments:

He requested this days for PTO

Manager Signature

11-14-2024

Date