



Carlson Building Maintenance

PTO Form

08-22-2024

PTO Form

Employee name: Elbida-Gomez

Employee number: 13901

Department: Service

Manager: Lino Huerta

Dates of absence: From: 08-24-2024 To: 08-25-2024

Number of hours 6.0

Manager Approval

Approval

Comments:

She requested this day for PTO

Manager Signature

08-22-2024

Date