



Carlson Building Maintenance

PTO Form

05-13-2024

PTO Form

Employee name: Elbida -Gomez

Employee number: 13901

Department: Service

Manager: Lino Huerta

Dates of absence: From: 05-12-2024 To: 05-13-2024

Number of hours 6.5

Manager Approval

Approval

Comments:
she requested this day as PTO



Manager Signature

05-13-2024
Date