



# Carlson Building Maintenance

**PTO Form**

**10-06-2024**

## PTO Form

Employee name: Susana-Torres

Employee number: 13880

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 09-25-2024 To: 10-01-2024

Number of hours 35.0

## Manager Approval

Approval

Comments:

Manager Signature

Date

10-06-2024