

Carlson Building Maintenance

PTO Form

| Employee name: | Oscar -Zamorano | | | |
|-------------------|-----------------|------------|-----|------------|
| Employee number: | 13878 | | | |
| Department: | Service | | | |
| Manager: | Lino Huerta | | | |
| Dates of absence: | From: | 10-13-2024 | To: | 10-14-2024 |
| Number of hours | 8.0 | | | |

Manager Approval

☑ Approval

Comments: He requested this day for PTO

Manager Signature

10-18-2024

Date