



# Carlson Building Maintenance

**PTO Form**

**08-20-2024**

## PTO Form

Employee name: Oscar -Zamorano

Employee number: 13878

Department: Service

Manager: Lino Huerta

Dates of absence: From: 08-18-2024 To: 08-19-2024

Number of hours 8.0

## Manager Approval

Approval

Comments:

He requested this day for PTO

Manager Signature

08-20-2024

Date