



# Carlson Building Maintenance

**PTO Form**

**05-19-2025**

## PTO Form

Employee name: Sandra-Hernandez

Employee number: 13865

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 05-06-2025 To: 05-09-2025

Number of hours 31.0

## Manager Approval

☒ Approval

Comments:

this EE request for this PTO she call sick

  
Manager Signature

05-19-2025  
Date