

# Carlson Building Maintenance

# PTO Form

01-05-2026

## PTO Form

Employee name: Nolvia Santos

Employee number: 13838

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-29-2025 To: 01-06-2026

Number of hours **45.0**

## Manager Approval

Approval

### Comments:

this EE request for this PTO

01-05-2026

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Date