



# Carlson Building Maintenance

**PTO Form**

**08-12-2024**

## PTO Form

Employee name: David-Citro

Employee number: 13828

Department: Service

Manager: Lino Huerta

Dates of absence: From: 08-07-2024 To: 08-08-2024

Number of hours 6.0

## Manager Approval

Approval

Comments:

he requested this ay for PTO

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Manager Signature

08-12-2024

Date