



Carlson Building Maintenance

PTO Form

07-18-2024

PTO Form

Employee name: David-Citro

Employee number: 13828

Department: Service

Manager: Lino Huerta

Dates of absence: From: 07-17-2024 To: 07-18-2024

Number of hours 6.25

Manager Approval

Approval

Comments:

he requested this day for PTO

Manager Signature

07-18-2024

Date