



Carlson Building Maintenance

PTO Form

04-15-2024

PTO Form

Employee name: David -Citro

Employee number: 13828

Department: Service

Manager: Lino Huerta

Dates of absence: From: 04-06-2024 To: 04-07-2024

Number of hours 6.0

Manager Approval

Approval

Comments:

He requested this day for PTO.

Manager Signature

04-15-2024

Date