

Carlson Building Maintenance

PTO Form

12-29-2025

PTO Form

Employee name: David Citro

Employee number: 13828

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 12-26-2025 To: 12-27-2025

Number of hours 12.5

Manager Approval

Approval

Comments:


Manager Signature

12-29-2025
Date