



Carlson Building Maintenance

PTO Form

04-22-2025

PTO Form

Employee name: Ricarda-Gil

Employee number: 13769

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 04-21-2025 To: 04-23-2025

Number of hours 18.0

Manager Approval

☒ Approval

Comments:

Family Emergency

A handwritten signature in black ink, appearing to read 'Felix Varela', written over a horizontal line.

Manager Signature

04-22-2025

Date