



# Carlson Building Maintenance

**PTO Form**

**06-23-2024**

## PTO Form

Employee name: Bertha -Martinez

Employee number: 13716

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 06-23-2024 To: 06-24-2024

Number of hours 6.0

## Manager Approval

Approval

Comments:

Manager Signature

06-23-2024

Date