Carlson Building Maintenance

PTO Form **12-30-2024**

PTO Form

Employee name: Susana-Ortiz

Employee number: 13679

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 12-21-2024 To: 12-23-2024

Number of hours **9.5**

Manager Approval

☑ Approval

Comments:
this EE request for this PTO she go out for sick

[redacted] 12-30-2024

Manager Signature Date