



Carlson Building Maintenance

PTO Form

09-19-2024

PTO Form

Employee name: Ana-Arellano

Employee number: 13633

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 09-15-2024 To: 09-16-2024

Number of hours 12.0

Manager Approval

Approval

Comments:

Ee was out 9/15-9/16

Manager Signature

09-19-2024

Date