



# Carlson Building Maintenance

**PTO Form**

**11-13-2025**

## PTO Form

Employee name: Sandy-Hernandez

Employee number: 13561

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 11-10-2025 To: 11-10-2025

Number of hours 8.0

## Manager Approval

☒ Approval

Comments:

A handwritten signature in black ink, appearing to read 'Roberto', written over a horizontal line.

Manager Signature

Date

11-13-2025