



Carlson Building Maintenance

PTO Form

03-25-2024

PTO Form

Employee name: Sandy-Hernanadez

Employee number: 13561

Department: Service

Manager: Lino Huerta

Dates of absence: From: 03-25-2024 To: 03-26-2024

Number of hours 8.0

Manager Approval

Approval

Comments:
she requested this day for PTO

Manager Signature

03-25-2024

Date