



Carlson Building Maintenance

PTO Form

12-26-2024

PTO Form

Employee name: Kari-Rivera

Employee number: 13303

Department: Service

Manager: Lino Huerta

Dates of absence: From: 12-30-2024 To: 01-01-2025

Number of hours 18.0

Manager Approval

Approval

Comments:
she requested this week for PTO

Manager Signature

12-26-2024

Date