



# Carlson Building Maintenance

**PTO Form**

**08-12-2024**

## PTO Form

Employee name: Kari-Rivera

Employee number: 13303

Department: Service

Manager: Lino Huerta

Dates of absence: From: 07-26-2024 To: 08-02-2024

Number of hours 48.0

## Manager Approval

Approval

Comments:  
she requested this days for PTO

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Manager Signature

08-12-2024

Date