



Carlson Building Maintenance

PTO Form

02-27-2025

PTO Form

Employee name: Kari -Rivera

Employee number: 13303

Department: Service

Manager: Lino Huerta

Dates of absence: From: 03-04-2025 To: 02-08-2025

Number of hours 12.0

Manager Approval

Approval

Comments:
She requested for PTO 03/04 and 03/08



Manager Signature

02-27-2025
Date