



# Carlson Building Maintenance

**PTO Form**

**10-16-2025**

## PTO Form

Employee name: Guadalupe -Montalvo

Employee number: 13289

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 11-03-2025 To: 11-10-2025

Number of hours 40.0

## Manager Approval

☒ Approval

Comments:

Manager Signature

10-16-2025

Date