



Carlson Building Maintenance

PTO Form

10-23-2025

PTO Form

Employee name: Martha -Villarreal

Employee number: 13287

Department: Service

Manager: Eduardo Espejel

Dates of absence: From: 11-13-2025 To: 11-20-2025

Number of hours 37.0

Manager Approval

☒ Approval

Comments:

Manager Signature

10-23-2025

Date