



Carlson Building Maintenance

PTO Form

11-02-2025

PTO Form

Employee name: Guadalupe -Mendez

Employee number: 13278

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 10-25-2025 To: 11-02-2025

Number of hours 40.0

Manager Approval

☒ Approval

Comments:

Ella tomó estos días de vacaciones

Manager Signature

11-02-2025

Date