



Carlson Building Maintenance

PTO Form

02-23-2025

PTO Form

Employee name: Jose-Padilla

Employee number: 13257

Department: Service

Manager: Bob Kay

Dates of absence: From: 02-22-2025 To: 02-22-2025

Number of hours 8.0

Manager Approval

Approval

Comments:

Manager Signature

Date

02-23-2025