



Carlson Building Maintenance

PTO Form

12-16-2024

PTO Form

Employee name: Rosa-Cruz

Employee number: 13242

Department: Service

Manager: Lino Huerta

Dates of absence: From: 12-15-2024 To: 12-21-2024

Number of hours 42.0

Manager Approval

Approval

Comments:
she requested this days for PTO



Manager Signature

Date

12-16-2024