



Carlson Building Maintenance

PTO Form

01-29-2024

PTO Form

Employee name: Rosa-Cruz

Employee number: 13242

Department: Service

Manager: Lino Huerta

Dates of absence: From: 01-27-2024 To: 02-03-2024


Number of hours 47

Manager Approval

Approval

Comments:

She requested this days for PTO.


Manager Signature

01-29-2024
Date