



# Carlson Building Maintenance

**PTO Form**

**05-20-2024**

## PTO Form

Employee name: Mirian -Cruz

Employee number: 13242

Department: Service

Manager: Lino Huerta

Dates of absence: From: 05-18-2024 To: 05-20-2024

Number of hours 12.0

## Manager Approval

Approval

Comments:

She requested this days for PTO

Manager Signature

05-20-2024

Date