



# Carlson Building Maintenance

**PTO Form**

**12-02-2024**

## PTO Form

Employee name: Veronica-Gonzalez

Employee number: 13098

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 12-01-2024 To: 12-07-2024

Number of hours 40.0

## Manager Approval

Approval

Comments:

Manager Signature

12-02-2024

Date