

# Carlson Building Maintenance

**PTO Form**

**01-11-2026**

## PTO Form

Employee name: Juan Sing

Employee number: 13085

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 01-08-2026 To: 01-19-2026

Number of hours 32.0

## Manager Approval

☒ Approval

Comments:

he took these days of vacations. Thanks



Manager Signature

01-11-2026

Date