



# Carlson Building Maintenance

**PTO Form**

**02-11-2024**

## PTO Form

Employee name: Mauricio -Martínez

Employee number: 12931

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 01-31-2024 To: 02-06-2024

Number of hours 35

## Manager Approval

Approval

Comments:

El tomó estos días de vacaciones.

Manager Signature

02-11-2024

Date