



Carlson Building Maintenance

PTO Form

08-18-2025

PTO Form

Employee name: Teresa-Lopez

Employee number: 12929

Department: Service

Manager: Pedro Amaro


Dates of absence: From: 08-10-2025 To: 08-11-2025

Number of hours 15.0

Manager Approval

☒ Approval

Comments:
this EE request for this PTO

 08-18-2025
Manager Signature Date