



# Carlson Building Maintenance

**PTO Form**

**06-02-2025**

## PTO Form

Employee name: Teresa-Lopez

Employee number: 12929

Department: Service

Manager: Pedro Amaro


Dates of absence: From: 06-05-2025 To: 06-06-2025

Number of hours 8.0

## Manager Approval

☒ Approval

Comments:  
this EE request for this PTO

 06-02-2025  
Manager Signature Date