



Carlson Building Maintenance

PTO Form

09-22-2024

PTO Form

Employee name: Rafael -García

Employee number: 12876

Department: Human Resources

Manager: Cruz Hernandez

Dates of absence: From: 09-18-2024 To: 09-23-2024

Number of hours 25.0

Manager Approval

Approval

Comments:

He is not going to return but he told me a month before. Thanks

Manager Signature

09-22-2024

Date