



Carlson Building Maintenance

PTO Form

10-31-2025

PTO Form

Employee name: Claudia-Caceres

Employee number: 12779

Department: Operations

Manager: Roberto Cedillo

Dates of absence: From: 11-08-2025 To: 11-08-2025

Number of hours 8.2

Manager Approval

☒ Approval

Comments:

Manager Signature

10-31-2025

Date