



# Carlson Building Maintenance

**PTO Form**

**06-03-2024**

## PTO Form

Employee name: Claudai -Caceres

Employee number: 12779

Department: Service

Manager: Lino Huerta

Dates of absence: From: 06-02-2024 To: 06-03-2024

Number of hours 8.0

## Manager Approval

Approval

Comments:  
she requested this day for PTO

Z

Manager Signature

06-03-2024

Date