



Carlson Building Maintenance

PTO Form

10-11-2024

PTO Form

Employee name: Vicente-Alcaide

Employee number: 12744

Department: Maintenance

Manager: Felix Varela

Dates of absence: From: 10-11-2024 To: 10-12-2024

Number of hours 5.0

Manager Approval

Approval

Comments:

Manager Signature

10-11-2024

Date