



Carlson Building Maintenance

PTO Form

05-02-2024

PTO Form

Employee name: Maria-Macario

Employee number: 12600

Department: Service

Manager: Pedro Amaro

Dates of absence: From: 04-19-2024 To: 04-22-2024

Number of hours 24.0

Manager Approval

Approval

Comments:
this EE request for this PTO



Manager Signature

05-02-2024

Date